



## **ROLE DESCRIPTION – GENERAL MEMBER**

The role of a General Member is to assist in the smooth running and promotion of the Organisation. This includes providing assistance with the management of show productions, other artistic endeavours and other Organisation activities.

### **Desirable Attributes:**

A General Member should:

- have an interest in the operational activities in the Organisation
- be honest and trustworthy
- be confident and proactive in providing feedback and suggestions to the Committee and Executive Team
- be committed to achieving the Vision of the Organisation
- be able to develop and maintain good relationships internally and externally
- be a good role model and a positive reflection of the Organisation in the community
- seek opportunities to attract new members and talent

### **Specific duties include but are not limited to:**

- Attend all Committee and General meetings
- Assist the Executive in providing clear communication to members
- Welcome and engage with new members
- Proactively seek opportunities to promote the Organisation within the community
- Represent the Organisation if required
- Assist with Organisation events, shows, and special projects, as required
- Take responsibility and work towards achieving Organisation goals
- Participate in Sub-Committee activities, as required