



Role Statement

## QUEANBEYAN PLAYERS INC ROLE STATEMENT – MUSICAL DIRECTOR

The Musical Director is endorsed by the Committee in consultation with the Director. The Musical Director shall be responsible for the musical standard of the production and for:

- Liaising with the Director on musical requirements;
- Attending production meetings;
- Attending auditions as a member of the audition panel;
- Before the rehearsal period begins, determining rehearsal requirements in conjunction with the Director and the Choreographer;
- Conducting the music rehearsals;
- Working with the Director on other rehearsals;
- Arranging a repetiteur (if required) to attend rehearsals;
- Selecting the musicians to perform in the orchestra/band;
- Appointing a Vocal Coach (if required) with endorsement from the Director;
- Distributing music scores to the musicians, and collecting and returning scores, **in their original condition**, to the Production Manager after the final performance;
- Assisting the Production Manager in following up any outstanding music scores after the completion of the production;
- Organizing rehearsal times and venues for musicians, including the following mandatory rehearsal periods:
  - Sitzprobe;
  - Production Week;
- Ensuring that the budget approved for rehearsal venue costs is not exceeded without the agreement of the Production Manager;
- Collaborating with the Director in the preparation of his/her post-production report to the Committee including offering ideas for improvement;
- In collaboration with the Production Manager, ensuring distribution of orchestra honorarium forms for completion by orchestra members. NB: Current budget is \$20.00 per show;
- In the event of a dispute with the artistic team which cannot be resolved, the issue is to be raised with the Committee. The Committee will then attempt a mediation session with the Artistic Team to resolve. If the Committee deems the Director’s vision not unreasonable, then the Director’s decision will stand;
- While the Committee endorses that the Director has the final say in regards to the Artistic Vision of a production, if the ‘choice’ is deemed unreasonable – i.e.: is deemed an unsafe decision and/or goes against Queanbeyan Players Inc.’s Policy and Procedures and/or Code of Conduct, the Committee reserves the right to veto the Director.

I, \_\_\_\_\_, agree to abide by and meet the requirements of

this role statement in my capacity as Musical Director of \_\_\_\_\_

I agree that, in the event of artistic differences between the Director and myself, the Director’s decision is final.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signed by Queanbeyan Players’ representative:

Name: \_\_\_\_\_ Office: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_